



## **BURBANK TENNIS CENTER REOPENING PHASES**

### **PHASE 1 (Beginning May 18th)**

Reservations will be available to members and coaches only.

- Only private lessons are permitted.
- Only patrons participating in tennis will be allowed on the property.
- Only one parent may be allowed to accompany a student during private lessons.
- Members can play singles only, doubles play is not permitted at this time.
- Gym will be closed until further notice

Players are encouraged to book court times 24-48 hours prior to play.

- ALL court reservations must be made prior to arriving at the tennis center.
- Court times will be staggered to allow for social distancing.
- We ask that guests arrive no more than five minutes before their reservation time.
- No walk-in bookings will be available.

- Courts can be reserved by calling us at:  
(818) 843-4105.
- The check-in desk will be located in front of the building.  
Players must check-in for court assignments.
- Players, coaches and staff will be required to wear face masks while on the property. Coaches and students must have face masks during private lessons and face coverings must be used when within six feet of another player or coach.
- Social distancing of at least 6 feet must always be maintained when on the property. Please queue and adhere to the 6 feet distancing markers.
- Each participant must bring their own bucket of balls with their initials on each ball. Participants will only be permitted to handle their own tennis balls.
- We ask that everyone begin play promptly. Once your time on the court has ended please do not linger. This will allow the next players to begin their play on the court.
- The drinking fountain will be available however players are encouraged to bring water, hand sanitizer or disinfecting wipes to wash and sanitize hands frequently.
- Restroom access will only be available through outside entrances. Restrooms will be open, cleaned, and frequently sanitized throughout business day.
- The Courtside Caffe will be open for delivery and curbside service only. Drinks can also be purchased from the vending machine.

- The Tennis Mechanix pro shop will be open and provide curbside service only.
- Doors, entrances, and/or gates shall be propped open during normal operational hours.
- Payment of any fees shall be done on-line and/or utilizing an outdoor facing window or door.

### **Burbank Tennis Center Staff Training**

A check in area will be set up in front of the building so staff can greet and check in players from behind a plexiglass barrier. This will provide an added layer of protection against infection.

- All staff will be required to complete COVID-19 Workplace Safety Training. This will include COVID-19 education, personal protection practices, maintenance, cleaning and disinfecting practices for the facility and equipment at The Burbank Tennis Center.
- Social (physical) Distancing Protocol requires all employees whose duties require contact with other employees and/or the public be provided with a protective face covering for them to use while performing duties that involve contact with others.
- Staff must wash their hands throughout the day and when changing protective gloves.
- As a precaution hand sanitizers will be available at our check in area and it will be mandatory that our staff ask each person to sanitize their hands before entering the property.

- Any staff member experiencing symptoms or illness will be sent home

### **Maintenance Protocols:**

- Benches and tables will be cordoned off to discourage group gatherings.
- Commonly used items and areas will be sanitized regularly.
- Commonly used equipment shall be sanitized before and after each use.

### **Monitoring Protocols:**

- Instructional and informational signage must be posted throughout the facility regarding infection control, physical distancing, and the use of face coverings.
- Facility Operator will conduct periodic visits to monitor that players are complying with the restrictions.
- Players will be asked to leave if not complying with these restrictions.

## **PHASE 2 (date to be determined)**

- Summer Public Lessons to begin with restrictions and limited space. Open registration is to be determined.
- Doubles play will be allowed by reservation only.
- Facility will be open for ALL players by reservation only.